



Annual General Meeting Agenda

(for the 2017 year in review)

December 7th 2018, 4:00-5:30pm

Attendance by Jordan Delfs, Events Activator. Current members please sign in.

Welcome by Joy Sammy, Community Animator

Context setting by Julia Grady, Co-Founder and Executive Director

Save the date: AGM to review 2018 Year in Review is set for Thursday, March 21, 2019

Website Resources: <https://10carden.ca/2017-official-year-in-review>

1. **Review of Agenda** (Amy Kipp) 2min
Motion to approve Agenda

2. **Review of 2017 AGM Minutes** (Amy Kipp) 2 min
Motion to approve 2017 minutes

3. **10C Board Introductions** (Heather Watt-Kapitain) 3 min
 - Heather Watt-Kapitain* (Chair)
 - Dan Lovero (Treasurer)
 - Amy Kipp* (Secretary)
 - Ben O'Hara
 - Crista Renner
 - Lise Burcher
 - Kerry Daly
 - Tracey McGrath*
 - Ingrid von Cube
 - Ian Digby

*Also on 42 Carden Shared Space board of directors

4. **10C 2017 Membership and 10 Years of 10C** (Julia) 5 min
Summary of total # of organizational, individual and student members for 2017.
Motion to accept the listing of 10C members at December 31, 2017 into record.



5. **2017 Year in Review Board Report** (Heather Watt-Kapitain, Board Chair) (5 min)
 - As reference 2017 Board Meeting Minutes

6. **2017 42C Financial Context Setting** (Dan Lovero, 10C Treasurer) (8 min)
How 10C fits with 42C and how it works from a financial perspective
Overview of 42C Financial Statements

2017 10C Financials Review (Dan Lovero, 10C Treasurer) (15 min)

Summary of 10C Profit and Loss Statement

Summary of Balance Sheet - Assets & Liabilities 2017

Motion to accept 2017 financial statements for 10 Carden Shared Space

7. **Board of Directors and Committees** (Kerry Daly)(15 min)
Context and Overview of Board Responsibilities
 - Increase 10C's role as an incubator for community engagement
 - Promote and enhance standing of 10C in the community
 - Build new partnerships for sustainability and impact
 - Support ED and 10C team
 - Legal and fiduciary responsibility

There are 5 Committees in formation stages:

- Finance & Business Model
- Fundraising & Sponsorship
- Evaluation & Social Impact
- Programming & Placemaking

Board and committee member recruitment process overview. Expressions of interest process for 2019 Board of Directors. We are seeking new members to be added at March 21, 2019 meeting.

Motion to approve the current Board of Directors into 2018.

8. Open Discussion of Questions or Issues (Julia and Crista) (10 min)
9. Motion to close the business portion of the meeting (Amy)



10C Connects - Member Discussion and Input.

What's Now, What's New? 2018 and beyond.

Julia to introduce preface to 4 discussion areas (+ 25 min mingle and discuss)

- 1) Design Challenge Question:** How might 10C use our assets (membership, future programming, our street-front space, the community classroom and certified commercial kitchen) to improve the reach and effectiveness of organizations that are working to improve food security in Wellington-Guelph?
Sprint facilitation, leave notes on whiteboard _____ Heather
- 2) Empathy and Opportunity:** 10C members, what are your top challenges that you'd like 10C or your peers to be aware of? How might we help? What opportunities do we see collectively?
Sprint facilitation, leave notes on whiteboard _____ Amy, Joy and Jordan
- 3) Collaborative Grant-Writing:** Are there projects or areas of interest that we could work on together. Capture ideas on whiteboard, connect and discuss. Or, leave your name simply on a post-it note for follow-up.
Sprint facilitation, leave notes on whiteboard _____ Kerry and Julia
- 4) Why 10C Matters to You:** Leave us a note on a post-it note to let us know why 10C matters to you. We really need and value this feedback.
Find a post-it and leave on the whiteboard _____ we encourage you to leave notes